

<b>Isle of Anglesey County Council</b>	
Report to:	The Executive
Date:	21 March 2022
Subject:	The Executive's Forward Work Programme
Portfolio Holder(s):	Cllr Llinos Medi
Head of Service / Director:	Director of Function – Council Business / Monitoring Officer
Report Author:	Carys Edwards Head of Profession – HR and Transformation / Interim Head of Democratic Services
Local Members:	Not applicable

**A –Recommendation/s and reason/s**

In accordance with its Constitution, the Council is required to publish a forward work programme and to update it regularly. The Executive Forward Work Programme is published each month to enable both members of the Council and the public to see what key decisions are likely to be taken over the coming months.

The Executive is requested to:

confirm the attached updated work programme which covers **April – November 2022**;

identify any matters for specific input and consultation with the Council's Scrutiny Committees;

note that the forward work programme is updated monthly and submitted as a standing monthly item to the Executive.

**B – What other options did you consider and why did you reject them and/or opt for this option?**

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**C – Why is this a decision for the Executive?**

The approval of the Executive is sought before each update is published to strengthen accountability and forward planning arrangements.

<b>Ch – Is this decision consistent with policy approved by the full Council?</b>
Yes.

<b>D – Is this decision within the budget approved by the Council?</b>
Not applicable.

<b>Dd – Assessing the potential impact (if relevant):</b>		
1	How does this decision impact on our long term needs as an Island?	Not relevant.
2	Is this a decision which it is envisaged will prevent future costs / dependencies on the Authority? If so, how?	
3	Have we been working collaboratively with other organisations to come to this decision? If so, please advise whom.	
4	Have Anglesey citizens played a part in drafting this way forward, including those directly affected by the decision? Please explain how.	
5	Note any potential impact that this decision would have on the groups protected under the Equality Act 2010.	
6	If this is a strategic decision, note any potential impact that the decision would have on those experiencing socio-economic disadvantage.	
7	Note any potential impact that this decision would have on opportunities for people to use the Welsh language and on treating the Welsh language no less favourably than the English language.	

<b>E – Who did you consult?</b>		<b>What did they say?</b>
1	Chief Executive / Senior Leadership Team (SLT) (mandatory)	The forward work programme is discussed at Heads of Service meetings ('Penaethiaid') on a monthly basis (standing agenda item).
2	Finance / Section 151 (mandatory)	
3	Legal / Monitoring Officer (mandatory)	

E – Who did you consult?		What did they say?
4	Human Resources (HR)	
5	Property	
6	Information Communication Technology (ICT)	
7	Procurement	
8	Scrutiny	Under normal circumstances, monthly joint discussions take place on the work programmes of the Executive and the two Scrutiny Committees in order to ensure alignment.
9	Local Members	Not relevant

F - Appendices:
The Executive's Forward Work Programme: April – November 2022

# The Executive's Forward Work Programme

## Period: April – November 2022

Updated 10 March 2022



The Executive's forward work programme enables both Members of the Council and the public to see what key decisions are likely to be taken by the Executive over the coming months.

Executive decisions may be taken by the Executive acting as a collective body or by individual members of the Executive acting under delegated powers. The forward work programme includes information on the decisions sought, who will make the decisions and who the lead Officers and Portfolio Holders are for each item.

It should be noted, however, that the work programme is a flexible document as not all items requiring a decision will be known that far in advance and some timescales may need to be altered to reflect new priorities etc. The list of items included is therefore reviewed regularly and updates are published monthly.

Reports will need to be submitted from time to time regarding specific property transactions, in accordance with the Asset Management Policy and Procedures. Due to the influence of the external market, it is not possible to determine the timing of reports in advance

The latest version of the Executive's Forward Work Programme – **which is a live document and subject to change** - is set out on the following pages.

Mae'r ddogfen hon hefyd ar gael yn Gymraeg / This document is also available in Welsh.

\* Key:

*S = Strategic – key corporate plans or initiatives*

*O =Operational – service delivery*

*FI = For information*

## The Executive's Forward Work Programme

### Period: April – November 2022

Updated 10 March 2022

Subject & *category and what decision is sought	Decision by which Portfolio Holder or, if a collective decision, why	Lead Service	Responsible Officer/ Lead Member & contact for representation	Pre-decision / Scrutiny (if applicable)	Date to Executive or, if delegated, date of publication	Date to Full Council (if applicable)
<b>April 2022</b>						
1	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Carys Edwards Head of Profession – HR and Transformation (and Interim Head of Democratic Services)  Cllr Llinos Medi		The Executive  25 April 2022	
<b>May 2022</b>						
2	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Carys Edwards Head of Profession – HR and Transformation (and Interim Head of Democratic Services)		The Executive  May 2022	
<b>June 2022</b>						
3	<b>Welsh Language Standards Annual Report 2021/22</b>	Council Business	Annwen Morgan Chief Executive		Delegated decision  June 2022	
4	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	Council Business	Carys Edwards Head of Profession – HR and Transformation (and Interim Head of Democratic Services)		The Executive  June 2022	

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5	<p><b>Corporate Scorecard – Quarter 4, 2021/22 (S)</b></p> <p>Quarterly performance monitoring report.</p>	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation	Corporate Scrutiny Committee	The Executive  June 2022	
6	<p><b>Revenue Budget Monitoring Report – Quarter 4, 2021/22 (S)</b></p> <p>Quarterly financial monitoring report.</p>	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive  June 2022	
7	<p><b>Capital Budget Monitoring Report – Quarter 4, 2021/22 (S)</b></p> <p>Quarterly financial monitoring report.</p>	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive  June 2022	
8	<p><b>Housing Revenue Account Budget Monitoring Report – Quarter 4, 2021/22 (S)</b></p> <p>Quarterly financial monitoring report.</p>	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive  June 2022	

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<b>July 2022</b>						
9	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Carys Edwards Head of Profession – HR and Transformation (and Interim Head of Democratic Services)		The Executive  July 2022
<b>September 2022</b>						
10	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Carys Edwards Head of Profession – HR and Transformation (and Interim Head of Democratic Services)		The Executive  September 2022
11	<b>Corporate Scorecard – Quarter 1, 2022/23 (S)</b>  Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation	Corporate Scrutiny Committee	The Executive  September 2022
12	<b>Revenue Budget Monitoring Report – Quarter 1, 2022/23 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive  September 2022

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13	<b>Capital Budget Monitoring Report – Quarter 1, 2022/23 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive  September 2022	
14	<b>Housing Revenue Account Budget Monitoring Report – Quarter 1, 2022/23 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive  September 2022	
15	<b>Social Services Improvement Programme Progress Report</b>		Social Services	Fôn Roberts Director of Social Services	Social Services Improvement Panel / Corporate Scrutiny Cttee  Dates to be confirmed	The Executive  September 2022	
<b>October 2022</b>							
16	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Carys Edwards Head of Profession – HR and Transformation (and Interim Head of Democratic Services)		The Executive  October 2022	

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<b>November 2022</b>						
17	<b>The Executive's Forward Work Programme (S)</b>  Approval of monthly update.	The approval of the full Executive is sought to strengthen forward planning and accountability.	Council Business	Carys Edwards Head of Profession – HR and Transformation (and Interim Head of Democratic Services)		The Executive  November 2022
18	<b>Corporate Scorecard – Quarter 2, 2022/23 (S)</b>  Quarterly performance monitoring report.	This is a matter for the full Executive as it provides assurance of current performance across the Council.	Corporate Transformation	Carys Edwards Head of Profession – HR and Transformation	Corporate Scrutiny Committee	The Executive  November 2022
19	<b>Revenue Budget Monitoring Report – Quarter 2, 2022/23 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive  November 2022
20	<b>Capital Budget Monitoring Report – Quarter 2, 2022/23 (S)</b>  Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive  November 2022

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21	<b>Housing Revenue Account Budget Monitoring Report – Quarter 1, 2022/23 (S)</b> Quarterly financial monitoring report.	This is a matter for the full Executive as it provides assurance of current financial position across the Council.	Resources	Marc Jones Director of Function – Resources / Section 151 Officer	Finance Scrutiny Panel	The Executive  November 2022	

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